

**QUEENSBOROUGH COMMUNITY COLLEGE
CITY UNIVERSITY OF NEW YORK
ACADEMIC SENATE REPORT**

TO: Steering Committee of the Academic Senate

FROM: Robert Holt, Chairperson, Committee on Bylaws

SUBJECT: Monthly Report- Bylaws change re Filling Vacancies in Elected Positions

DATE: August 29, 2007

The Committee on Bylaws has voted to send this resolution to the Senate for its consideration.

Resolution on Change in Bylaws

Resolution:

WHEREAS situations (resignation, retirement, sabbatical or medical leave, etc.) can arise in which senators serving in the academic senate cannot fulfill their appointed terms, and

WHEREAS there can be a concurrent absence of faculty identified as “Alternates” by the Committee on Committees, and

WHEREAS these situations could compromise the ability of the Academic Senate to function with the mandated quorum, and approve proposals and policies with an appropriate majority,

BE IT RESOLVED THAT, the Queensborough Community College Bylaws be amended at Article 1, Section 2, to read with the insertion of the following provision as underlined.

FROM: Current Bylaws Passage:

Article I. ORGANIZATION

Section 2.

The Academic Senate shall be composed of faculty, CLT, HEO, student, alumni and administrative representatives with full privileges and vote, and shall include: the President and five (5) administrators selected by him annually; eight (8) officers of Student Government, designated by virtue of office; and one (1) alumni representative, to be selected annually in a manner prescribed by the Alumni Association.

The faculty senators shall be elected in April to serve immediately upon election for three years and shall consist of the following: forty-one (41) faculty at large, elected by those who have been granted faculty rank, and shall not include members of the administration. The chairperson of each department shall also serve as a faculty senator. If a chairperson wishes to decline the office of senator, the department shall elect another representative to the Academic Senate. No more than five (5) faculty members totally shall be permitted to be from any one department. Two (2) full-time CLTs shall be elected by the full-time CLTs to serve with vote. Two (2) representatives from the Higher Education Officer series (HEOs) shall be elected by the full-time HEOs to serve with vote. The election of the two (2) HEO members-at-large to the Academic Senate shall be conducted by the Committee on Committees. Nominations shall be made by petition signed by at least five (5) members of the full-time HEOs. Elections shall be conducted in April by secret ballot of the full-time HEOs. Elections shall be decided by plurality for a term of three (3) years. Vacancies shall be promptly filled using a list of the most recent election tally. One (1) adjunct faculty member shall be elected at large by the adjunct faculty to serve with one vote.

The election of the forty-one (41) faculty members-at-large to the Academic Senate shall be conducted by the Committee on Committees. Nominations shall be made by petition signed by at least seven (7) members of the bylaws faculty. Elections shall be conducted in April by secret ballot of those having faculty rank. Elections shall be decided by plurality for a term of three (3) years. Vacant seats among the faculty members at large shall be filled by the Committee on Committees, using the top of the list from the most recent election. A seat shall be so filled until (1) the Senator elected thereto is qualified to resume the seat, or (2) the term expires.

Where two or more nominees are tied for the same place in the preferential order, the names of those so tied shall be presented to the Academic Senate for action.

The election of the two (2) CLT members-at-large to the Academic Senate shall be conducted by the Committee on Committees. Nominations shall be made by petition signed by at least five (5) members of the full-time CLTs which may include the voting adjunct CLT. Elections shall be conducted in April by secret ballot of the full-time CLTs and the voting adjunct CLT. Elections shall be decided by plurality for a term of three (3) years. Vacancies shall be promptly filled using a list of the most recent election tally.

Where two or more nominees are tied for the same place in the preferential order, the names of those so tied shall be presented to the Committee on Committees for a run-off election.

The election of one (1) adjunct faculty representative to the Academic Senate shall be conducted by the Committee on Committees. Nominations shall be made by petition signed by at least five members of the adjunct faculty, as defined in Article VI, Section I d of these Bylaws. Election shall be conducted in April by secret ballot of adjunct faculty members. The election shall be decided by plurality for a term of three (3) years. Vacancies shall be promptly filled using a list of the most recent election tally.

Where two or more nominees are tied for the same place in the preferential order, the names of those so tied shall be presented to the Academic Senate for action.

TO:

Article I. ORGANIZATION

Section 2.

The Academic Senate shall be composed of faculty, CLT, HEO, student, alumni and administrative representatives with full privileges and vote, and shall include: the President and five (5) administrators selected by him annually; eight (8) officers of Student Government, designated by virtue of office; and one (1) alumni representative, to be selected annually in a manner prescribed by the Alumni Association.

The faculty senators shall be elected in April to serve immediately upon election for three years and shall consist of the following: forty-one (41) faculty at large, elected by those who have been granted faculty rank, and shall not include members of the administration. The chairperson of each department shall also serve as a faculty senator. If a chairperson wishes to decline the office of senator, the department shall elect another representative to the Academic Senate. No more than five (5) faculty members totally shall be permitted to be from any one department. Two (2) full-time CLTs shall be elected by the full-time CLTs to serve with vote. Two (2) representatives from the Higher Education Officer series (HEOs) shall be elected by the full-time HEOs to serve with vote. The election of the two (2) HEO members-at-large to the Academic Senate shall be conducted by the Committee on Committees. Nominations shall be made by petition signed by at least five (5) members of the full-time HEOs. Elections shall be conducted in April by secret ballot of the full-time HEOs. Elections shall be decided by plurality for a term of three (3) years. Vacancies shall be promptly filled using a list of the most recent election tally. One (1) adjunct faculty member shall be elected at large by the adjunct faculty to serve with one vote.

In the event that there are vacancies in Faculty Member-At-Large positions or with the Adjunct members or CLT's or HEO's that cannot be filled by available Alternates, these positions are to be filled by a direct vote of the Senate Faculty Members-At-Large and Department Chairpersons at the next regular meeting of the Academic Senate following the occurrence of the vacancy. The elected replacement Senator will then serve for the length of the remaining term of that Senator who has left the college, or for the period that Senator is on leave."

The election of the forty-one (41) faculty members-at-large to the Academic Senate shall be conducted by the Committee on Committees. Nominations shall be made by petition signed by at least seven (7) members of the bylaws faculty. Elections shall be conducted in April by secret ballot of those having faculty rank. Elections shall be decided by plurality for a term of three (3) years. Vacant seats among the faculty members at large shall be filled by the Committee on Committees, using the top of the list from the most recent election. A seat shall be so filled until (1) the Senator elected thereto is qualified to resume the seat, or (2) the term expires.

Where two or more nominees are tied for the same place in the preferential order, the names of those so tied shall be presented to the Academic Senate for action.

The election of the two (2) CLT members-at-large to the Academic Senate shall be conducted by the Committee on Committees. Nominations shall be made by petition signed by at least five (5) members of the full-time CLTs which may include the voting adjunct CLT. Elections shall be conducted in April by secret ballot of the full-time CLTs and the voting adjunct CLT. Elections shall be decided by plurality for a term of three (3) years. Vacancies shall be promptly filled using a list of the most recent election tally.

Where two or more nominees are tied for the same place in the preferential order, the names of those so tied shall be presented to the Committee on Committees for a run-off election.

The election of one (1) adjunct faculty representative to the Academic Senate shall be conducted by the Committee on Committees. Nominations shall be made by petition signed by at least five members of the adjunct faculty, as defined in Article VI, Section Id of these Bylaws. Election shall be conducted in April by secret ballot of adjunct faculty members. The election shall be decided by plurality for a term of three (3) years. Vacancies shall be promptly filled using a list of the most recent election tally.

Where two or more nominees are tied for the same place in the preferential order, the names of those so tied shall be presented to the Academic Senate for action.